



**Sanilac Intermediate Board of Education  
Regular Meeting May 19, 2025**

**S.T.R.I.P.E.S. Awards Presentation** (Special Talented Recognized Individuals Providing Education to Special Students) – Individuals were acknowledged of their nomination prior to the start of the board meeting.

Mike Kiley, President, called the regular meeting of the Sanilac Intermediate School District Board of Education to order May 19, 2025 at 6:01 p.m., at the Sanilac Career Center, 175 East Aitken Road, Peck, Michigan. Members present: Carolyn Stoutenburg, Amy Dumaw, Jill Prouse, Shawna Lentner, Mike Kiley and Ken Poirier. Absent: Paul Burgess. Also present: Katie VanConant, Renee Jansen, Julie Orchard and Vicki Burgess.

II. Mike Kiley, President, welcomed guests.

Mike Kiley, President, asked for any request to speak to the SISD Board.

**Public Comment:** None

III. Moved by Dumaw; supported by Stoutenburg to approve the consent agenda as presented.

A. Review and Consideration of Agenda: Approved the Agenda as presented.

B. Consideration of Minutes: Approved minutes from: Regular Meeting – April 14, 2025

C. Consideration of Monthly Bills: Approved payment of monthly bills as follows:

**April Bills Paid**

General Education	\$ 142,893.33
Special Education	\$ 501,952.53
Career-Technical Preparation	<u>\$ 304,853.49</u>
Total	\$ 949,699.35

**May 15, 2025**

General Education	\$ 355,289.63
Special Education	\$ 286,994.49
Career-Technical Preparation	<u>\$ 215,196.42</u>
Total	\$ 857,480.54

D. Consideration of Monthly Budget Report: Approved.

Motion carried (6-0).

IV. Action Items

A. **Approval of Neola Board Policy Revisions (2nd Reading)**

Moved by Poirier, supported by Prouse to approve the Neola Board Policy Revisions as presented to the Board. Motion carried (6-0).

B. **Teacher Tenure Status**

Moved by Lentner; supported by Dumaw to approve Lindsey Pennington (Early Childhood Development Delayed Instructor) Teacher Tenure Status. Motion carried (6-0).

C. **Approve Updated Last Day of School (Special Education Programs)**

Moved by Dumaw; supported by Stoutenburg to approve to update the last day of school for Special Education Programs to be Monday, June 9, 2025. Motion carried (6-0).

- D. **Approve Staff Resignation (Intermediate Transition Program Teacher)**  
Moved by Poirier; supported by Lentner to approve the resignation of Natalie Holbrook as the Intermediate Transition Program Teacher effective at the end of the school day on Monday, June 9, 2025. Motion carried (6-0).
- E. **Approve Posting for an ITP Teacher**  
Moved by Stoutenburg; supported by Prouse to approve to post the position for an Intermediate Transition Program Teacher. Motion carried (6-0).
- F. **Approve Construction Teacher Posting**  
Moved by Poirier; supported by Lentner to approve to post for a Construction Teacher. Motion carried (6-0).
- G. **Approve Early On Posting**  
Moved by Dumaw; supported by Prouse to approve to post, if necessary, for an Early On Service Provider/Service Coordinator. Motion carried (6-0).
- H. **Approve to Hire Elementary Transition Teacher**  
Moved by Prouse; supported by Lentner to approve to hire Natasha Tank as the Elementary Transition Teacher. Motion carried (6-0).
- I. **Approve Maintenance Posting**  
Moved by Poirier; supported by Prouse to approve to post for a Maintenance position. Motion carried (6-0).
- J. **Approve Astec to Complete Parking Lot Asphalt**  
Moved by Prouse; supported by Poirier to approve the bid from Astec Asphalt Inc. to complete parking lot asphalt at the Sanilac ISD/Sanilac Career Center, Jackson Street and Maple Valley. Motion carried (6-0).
- K. **Field Trip Request – Biotechnology**  
Moved by Stoutenburg; supported by Poirier to approve the Biotechnology Instructors request to take 2 students to Washington D.C. for a Leadership Conference. Leadership Conference is from June 23, 2025 to June 28, 2025. Total cost of the event is \$1,750.00. Funded by Student Payment and CTSO National Budget. Motion carried (6-0).
- L. **Field Trip Request – Engineering and Design**  
Moved by Dumaw; supported by Lentner to approve 17 students from the Engineering and Design Program to attend a National Competition in Maryland. The Competition will be from June 11, 2025 to June 16, 2025. Total cost of the event is \$12,768.15. Funded by Student Payment, CTSO Advisor Budget and Nationals Fund. Motion carried (6-0).
- M. **Approval to Post for an Engineering & Design Program Paraprofessional**  
Moved by Stoutenburg; supported by Poirier to approve to post for an Engineering & Design IST/Paraprofessional. Motion carried (6-0).
- N. **Approval of SCI Summer School Instructor**  
Moved by Dumaw; supported by Stoutenburg to approve Emily Rosario for the SCI Summer Schools Instructor. Motion carried (6-0).
- O. **Approval of SCI Summer School IST's**  
Moved by Lentner; supported by Poirier to approve Ruth Smith, Carlen Rye and Janeen Reynolds as the SCI Summer School IST's. Motion carried (6-0).

**P. Approval Remove/Add Name to Bank Accounts**

Moved by Lentner; supported by Prouse to approve removing Kim Foster and adding Misty Hilliker to the Sanilac ISD Bank Accounts. Motion carried (6-0).

**V. Administrative Reports:**

Katie VanConant, Superintendent, presented her Administrative Report.

Renee Jansen, Special Education Director, presented her Administrative Report.

**VI. Local Board Reports:** The Sanilac ISD Board of Education members were given the opportunity to report back from the local school district Board of Education.

**VII. EXECUTIVE SESSION: Executive Session – Purpose: Superintendent Evaluation**

Moved Ken Poirier; supported by Jill Prouse to convene into closed session at 6:57 p.m. for the purpose of Superintendent Evaluation. Roll call was taken:

Ken Poirier	-	Yes
Shawna Lentner	-	Yes
Jill Prouse	-	Yes
Carolyn Stoutenburg	-	Yes
Amy Dumaw	-	Yes
Mike Kiley	-	Yes

**Closed Session – Purpose: Superintendent Evaluation**

Executive Session called to order at 6:57 p.m.

The Sanilac ISD convened into closed session for the purpose of Superintendent Evaluation.

The Closed Session was duly called according to the laws in the State of Michigan for the purposed of discussing Superintendent Evaluation.

Moved by Ken Poirier; supported by Amy Dumaw to return to Open Session at 7:46 p.m. Roll call was taken:

Ken Poirier	-	Yes
Shawna Lentner	-	Yes
Jill Prouse	-	Yes
Amy Dumaw	-	Yes
Mike Kiley	-	Yes

Moved by Ken Poirier; supported by Jill Prouse to approve the summary of the Superintendent Evaluation as 93% - Effective.

**VIII. Mike Kiley, President, adjourned the meeting at 7:49 p.m.**

The next regular meeting will be held on **Monday, June 23, 2025 at 6:00 p.m.** at the Sanilac Career Center, 175 East Aitken Road, Peck, MI.

Carolyn Stoutenburg, SISD Board Secretary